

AUDIT AND RISK COMMITTEE

19th September 2017

INTERNAL AUDIT UPDATE

Report of the Head of Internal Audit

Strategic Aim:	All	
Exempt Information	No	
Cabinet Member(s) Responsible:	Mr O Hemsley – Deputy Leader and Portfolio Holder for Growth, Trading Services and Growth, Infrastructure and Resources (except Finance)	
Contact Officer(s):	Rachel Ashley-Caunt, Head of Internal Audit	Tel: 07824 537900 rashley-caunt@rutland.gcsx.gov.uk
Ward Councillors	N/A	

DECISION RECOMMENDATIONS

That Members note the Internal Audit update report (Appendix A).

1 PURPOSE OF THE REPORT

- 1.1 To update Members on the progress made in delivering the 2017/18 Annual Audit Plan and outcomes from audit assignments completed since the last Committee meeting.

2 BACKGROUND AND MAIN CONSIDERATIONS

2.1 Update on Delivery of Internal Audit Plan

- 2.2 The progress made to date in delivering the 2017/18 audit plan is set out in Appendix A. At the time of reporting, four audit assignments have been completed, two reports are in draft awaiting management comment and work is underway on eight further assignments.

- 2.3 All completed assignments (Risk Management, Deputyships and Court of Protection, Social Media Review and Council Tax and NNDR Fraud) have been given opinions using the new method for rating each audit area. This was discussed at the last Audit and Risk Committee meeting. In each area completed, the “organisational impact” of control environment and compliance issues was

assessed as Minor. On this basis, the full findings from those audits are not reported in full to the Committee but reports are available to Members.

2.4 Implementation of Recommendations

2.5 Internal Audit request that officers provide updates on all open audit actions on a monthly basis.

2.6 Since the last Committee meeting, seventeen recommendations have been confirmed as implemented.

2.7 There are currently eleven actions rated as 'Essential' or 'Important' which are due for implementation but have not yet been fully implemented. Internal Audit has been provided with assurance that progress is being made in these areas with revised dates for full implementation provided where possible.

3 CONSULTATION

3.1 No formal consultation is required.

4 ALTERNATIVE OPTIONS

4.1 The Committee is asked to note the report but may wish to receive an earlier update on any limited assurance reports.

5 FINANCIAL IMPLICATIONS

5.1 There are no financial implications arising from this report.

6 LEGAL AND GOVERNANCE CONSIDERATIONS

6.1 The Audit and Risk Committee is responsible for oversight of the work of Internal Audit including approving the annual report and satisfying itself that the conclusions reached are reasonable in light of the work undertaken. It is also responsible for gaining assurance that internal audit is complying with internal audit standards.

6.2 There are no legal implications arising from this report.

7 EQUALITY IMPACT ASSESSMENT

7.1 There are no equality implications.

8 COMMUNITY SAFETY IMPLICATIONS

8.1 There are no community safety implications.

9 HEALTH AND WELLBEING IMPLICATIONS

9.1 There are no health and wellbeing implications.

10 CONCLUSION AND SUMMARY OF REASONS FOR THE RECOMMENDATIONS

10.1 The latest update report, provided in Appendix A, details the findings of recent

Internal Audit work and any weaknesses in the control environment highlighted by these reviews, and provides an overview of the performance of the Internal Audit team and the implementation of actions by management. The Committee plays an important role in the oversight of Internal Audit work.

11 BACKGROUND PAPERS

11.1 There are no additional background papers to the report

12 APPENDICES

12.1 Appendix A: Internal Audit Update Report

12.2 Appendix B: Implementation of Audit Recommendations

12.3 Appendix C: Customer Satisfaction Statistics

12.4 Appendix D: Limitations and responsibilities

A Large Print or Braille Version of this Report is available upon request – Contact 01572 722577